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Chairman and Members of the
Council

Your contact: Martin Ibrahim
Ext: 2173
Date: 14 May 2014

cc. All other recipients of the Council
agenda

Dear Councillor

ANNUAL COUNCIL - 14 MAY 2014: SUPPLEMENTARY AGENDA NO 2

Please find attached the following Essential Reference Papers which were marked "to follow" on the agenda for the above meeting:

19. Review of the Council's Decision-Making Structure (Pages 3 - 14)

Essential Reference Papers 'B', 'D' and 'E' enclosed.

Please bring these papers with you to the meeting next Wednesday.

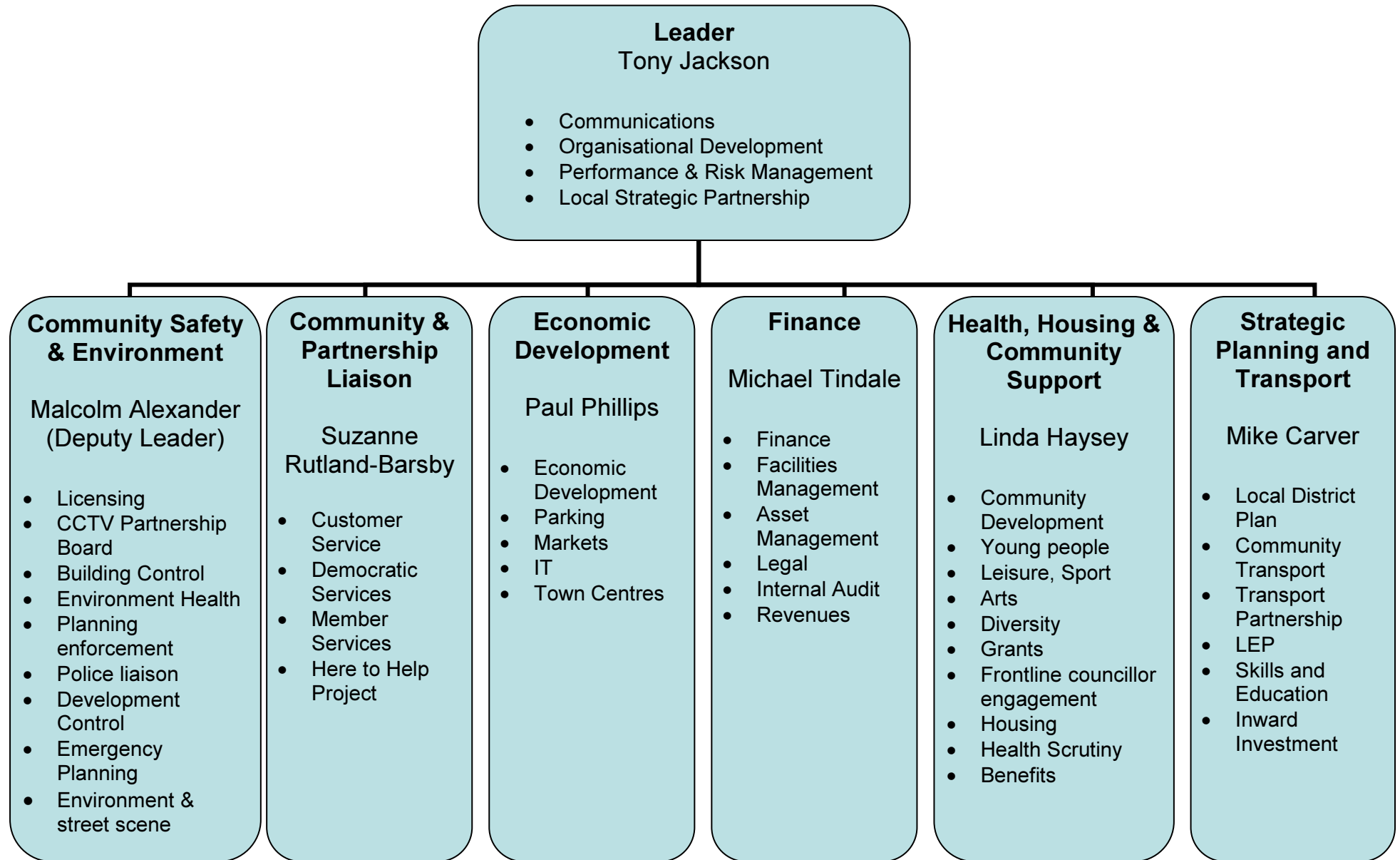
Yours faithfully

Martin Ibrahim
Democratic Services Team Leader
Democratic Services
martin.ibrahim@eastherts.gov.uk

MEETING : COUNCIL
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : WEDNESDAY 14 MAY 2014
TIME : 7.00 PM

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ESSENTIAL REFERENCE PAPER 'B'
EXECUTIVE PORTFOLIO STRUCTURE – MAY 2014



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Essential Reference Paper ‘D’

**Community Scrutiny Committee
10 seats**

Cons		Lib Dem		GOI	
1	S Bull	1	M Wood		
2	D Hollebon				
3	J Jones				
4	J Mayes				
5	P Moore				
6	N Symonds				
7	K Warnell				
8	J Wyllie				
9					

Sub: T Herbert
D Hone
C Rowley

Sub: J Wing



**Corporate Business Scrutiny Committee
10 seats**

Cons		Lib Dem		GOI	
1	S Bull	1	J Wing		
2	G Jones				
3	J Mayes				
4	W Mortimer				
5	T Page				
6	M Pope				
7	J Ranger				
8	G Williamson				
9	J Wyllie				

Subs: TBA

Sub: M Wood



**Environment Scrutiny Committee
10 seats**

Cons		Lib Dem		GOI	
1	D Abbott			1	E Buckmaster
2	W Ashley				
3	P Ballam				
4	A Dearman				
5	M Pope				
6	C Rowley				
7	K Warnell				
8	C Woodward				
9	B Wrangles				

Subs: R Beeching



Sub: M Newman

**Licensing Committee
15 seats**

Cons		Lib Dem		GOI	
1	W Ashley			1	E Buckmaster
2	P Ballam				
3	E Bedford				
4	R Beeching				
5	R Cheswright				
6	H Crofton				
7	D Hone				
8	J Jones				
9	M McMullen				
10	P Ruffles				
11	J Taylor				
12	A Warman				
13	B Wrangles				

1 vacancy

Subs: D Andrews
K Warnell



Sub: M Newman

**Standards Committee
5 seats**

Cons		Lib Dem		GOI	
1	M Carver		M Wood (*Lib Dem nominated by Cons Group)	1	M Newman
2	K Crofton				
3	S Rutland-Barsby				
4	Lib Dem nominated				

Subs:

Sub:



Sub:

**Revenues and Benefits Joint Committee
3 seats**

Cons		Lib Dem		GOI	
1	L Haysey			1	J Thornton
2	M Tindale				

Subs: G McAndrew

Sub:



Sub:

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ESSENTIAL REFERENCE PAPER 'E1'

REPRESENTATION ON OUTSIDE BODIES

- 1.1 The nominations have been reviewed and are contained in **Essential Reference Paper 'E2'**.
- 1.2 Each year representatives are asked to confirm that there are continuing benefits from the Council's representation and the organisations are asked to provide information on their finances and plans. The returns are held by the Director of Finance and Support Services. Representatives will be asked to complete a short annual report which is contained in **Essential Reference Paper 'E3'**.
- 1.3 One or more of the following factors will generally apply:
 - Representation on an organisation which represents local authorities and where the Council's nominee represents the local government community generally and district councils in particular drawing on their East Herts experience and knowledge.
 - Representation on an organisation which is a key influencer on issue of a priority to East Herts.
 - Ability to report back into the Council information, proposals and issues for the benefits of delivering Council objectives.
 - Contribute to the organisation of the Member's skills and abilities to further the objectives of the organisation for the benefit of East Herts residents.
 - Create networks between the Council and other organisations for mutual benefits.
 - Organisations which are able to identify and communicate local issues which can inform the Council's community leadership.
 - Development opportunities for members to develop their skills and abilities around influencing, communication, chairmanship and reporting.
- 1.4 In considering the Council's representation the key questions are:

- What are the benefits to the Council?
 - What are the benefits to the individual Member?
 - What are the benefits to the organisation?
 - Are there potential conflicts of interest where an organisation may wish to pursue a course of action which is not consistent with the Council's policy or priorities?
- 1.5 As noted above the Member concerned is expected to judge these points and can seek advice from the Monitoring Officer on the final point on a case by case basis.
- 1.6 A more formal reporting process is being introduced which asks Members to produce a brief annual report on the work of the organisation.
- 1.7 In some cases (for example national organisations) this might include a reference to an annual report by the organisation either held by the Director of Finance and Support Services or by reference to a web link address.

ORGANISATION	EAST HERTS REP REQUIRED?	REPRESENTATIVES	SUBSTITUTE	CONSTITUTION REC'D	ANNUAL FIGURES REC'D	LENGTH OF SERVICE	DATE INFO RECEIVED	OTHER INFO / COMMENT	WEBSITE ADDRESS
Ancient Charities of Hertford	Y	Cllr Suzanne Rutland-Barsby				Year only 1 Apr - 31 March			www.hertford.gov.uk/Ancient-Charities-of-Hertford-7963
Hertford Museum Trust	Y	Cllr Graham Lawrence		Y		Not Known	21.05.13	No comments to make at this stage	http://www.hertfordmuseum.org/
Hertford Poor's Estate	Y	Cllr Dorothy Hone	None Currently appointed			Not Known	30.05.13	Received confirmation from Dorothy Hone	
Hertfordshire Building Preservation Trust Ltd	Y	Cllr Peter Ruffles					17.05.13		www.hertfordshirebpt.org
Hornsmill Community Centre Committee	Y	Cllr Beryl Wrangles	Cllr. Suzanne Rutland-Barsby			Not Known	04.06.13		
Riversmead Housing Association	Y	Cllr Malcolm Alexander & Cllr Tricia Moore					2.06.13		www.riversmead.org.uk
SASIG	Y	Cllr Mike Carver	Cllr Gary Jones				17.06.13		www.sasiq.org.uk
South Anglia Housing Association Board	Y	Cllr Mike Carver				Ends 12/6/2013	05.06.13		www.circleanglia.org
St Michaels Mead Community Hall	Y?	Cllr Graham McAndrew				4 year term ends 23/11/2015	05.06.13		www.bishopsstortfordtc.gov.uk
Stansted Airport Community Trust	Y	Cllr Gary Jones				Not Known		No changes since 2012	www.stanstedairport.com
Stansted Airport Consultative Committee	Y	Cllr Gary Jones				Not Known	29.05.13	Address for Francis Evans	
Ware Charities	Y	Cllr Teddy Bedford				4 Years	12.06.13		emailing_warecharities@wareonline.co.uk
Wodson Park Sport & Recreation Association, Executive Committee	Y	Cllr W Ashley, Cllr P Ballam, Cllr David Andrews, Cllr				Not Known	14.05.13		www.wodsonpark.com
Bishop's Stortford Chamber of Commerce Committee	R	Cllr Paul Phillips	Cllr Mike Carver			Not Known			www.bschamber.org
CCTV Partnership Board	R	Cllrs Malcolm Alexander & William Ashley				Not Known			
Council for the Protection of Rural England	R	Cllr. Rik Sharma				Not Known	30.05.13	Jo Simson - Exec Sec	www.cpreherts.org.uk
East of England LGA	R	Cllr Tony Jackson							
East & North Herts NHS Trusts	R	Cllr Linda Haysey							
EELGA Local Government Employers Panel	R	Cllr Jim Ranger				Not Known			http://www.eelga.gov.uk/events/committees.aspx
EELGA National Assoc of Regional Employers	R	Cllr Jim Ranger				Not Known			http://www.eelga.gov.uk/events/committees.aspx
Hertfordshire Sustainability Forum (was Herts Environmental Forum - Renamed)	R	Cllr Malcolm Alexander	Cllr Peter Ruffles				06.06.13		https://knowledgehub.local.gov.uk/web/hertfordshireenvironmentalforumofficersgroup
Hertfordshire Groundwork Trust	?	Cllr Peter Ruffles				Not Known	15.05.13		www.groundwork.org.uk/hertfordshire
Hertfordshire Investment Committee	R	Cllr Jim Ranger							http://www.hertsdirect.org/your-council/civic_calendar/investcomm/
Herts Infrastructure & Planning Board	R	Cllr Mike Carver	Cllr Linda Haysey			Not Known			mediafiles.thedms.co.uk/Publication/BH-Herts/cms/pdf/St
Herts Waste Partnership	R	Cllr Malcolm Alexander							
Lee Valley Regional Park Authority	R	Cllr Linda Haysey Cllr John Wylie	John Wing			From 1st July 2013	07.05.13		www.leevalleypark.org.uk

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LGA District Council Network	R	Cllr Tony Jackson	Cllr Malcolm Alexander			Not Known			districtcouncils.info/
LGA General Assembly	R	Cllr Tony Jackson	Cllr Malcolm Alexander			Not Known			www.local.gov.uk/general-assembly
LGIU Assembly	R	Cllr Tony Jackson				Not Known			www.lgiu.org.uk/
Local Transport Board	R	Cllr Mike Carver							
PATROL	R	Cllr Mike Carver				Not Known			www.patrol-uk.info/
Police Commissioner Board	R	Cllr Malcom Alexander							
Sele Farm Community Centre	R	Cllr Patricia Moore					14.05.13		
Bishop's Park Community Centre Trust	X	Cllr Graham McAndrew				4 Year Term till 2017	05.06.13		
East England Arts; Local Government Arts Forum	X	Cllr Linda Haysey				Not Known	07.05.13		www.artscouncil.org.uk
East of England Housing & Sustainable Communities Panel	X	Cllr Linda Haysey	Cllr Mike Carver			Not Known			http://www.eelga.gov.uk/events/committees.aspx
East of England Improvement Board	X	Cllr Mike Carver							
LGA Rural Commission	X	Cllr Tony Jackson	Cllr Mike Carver						
LGA Urban Commission	X	Cllr Tony Jackson	Cllr Mike Carver			Not Known			www.local.gov.uk/rural-commission

Responses Received and details amended as necessary

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